



सत्यमेव जयते

GOVERNMENT OF INDIA
MINISTRY OF YOUTH AFFAIRS AND SPORTS
DEPARTMENT OF SPORTS

OPERATIONAL GUIDELINES

PART - II

KHELO INDIA – SPORTS INFRASTRUCTURE

Directorate of Sports & Youth Welfare	
Commr.
D.D.
AD/AC/SC/NO
Branch
Date

OPERATIONAL GUIDELINES ON KHELO INDIA- SPORTS INFRASTRUCTURE

The erstwhile Urban Sports Infrastructure Scheme (USIS) has been merged under "KheLo India- Sports Infrastructure" as a Central Sector Scheme.

2. The various projects which can be sanctioned under "Sports Infrastructure" and the maximum admissible grant are as follows:-

S. No.	Particulars	Maximum Admissible Grant (For State/District level)
1.	Synthetic Athletic Track	Rs. 7.00 crore
2.	Synthetic Hockey field	Rs. 5.50 crore
3.	Synthetic turf football ground	Rs. 5.00 crore
4.	Multipurpose Hall of size 60M x 40M x 12.5M	Rs. 8.00 crore
5.	Swimming Pool	Rs.5.00 crore
6.	Construction of Stadia complex at District Hqs.	Rs.50.00 crore

2.1 A brief specification on the nature of sports facilities mentioned in S. No. 1 to 5 of Para 2 above is enclosed as Annexure 2.

2.2. Construction of Stadia Complex will be decided by this Ministry after taking into account the various facilities available in a State. No proposal in this regard shall be sent by any eligible entity. The Stadia Complex may include the following:-

- (i). Construction of Multi-purpose Indoor Halls for Indoor games
- (ii). Indoor Stadium including Swimming Pool Complex in the Stadium
- (iii). Outdoor Stadium with spectator galleries and elite facilities
- (iv). Courts for sports like Tennis, Squash, Basket Ball, Volley Ball etc.
- (v). Provision of FIFA standard Natural Turf in Football Grounds
- (vi). Sports academies and training centres including hostels for sportspersons

3. The cost of the project over and above the maximum admissible grant mentioned above shall be borne by the grantee.

4. Sports infrastructure facilities will be provided at mofussil / sub-district areas at a lesser scale with cost of about Rs.3.00 crore per project.

5. The following entities shall be eligible to receive assistance for creation of sports infrastructure under this scheme:-

- (a) State Governments/State Sports Council/State Sports Authority;
- (b) Local Civic Bodies;
- (c) School, Colleges and Universities under Central/State Governments; and
- (d) Sports Control Boards.

6. All the eligible entities mentioned in Para 5 above shall forward their proposals alongwith the prescribed application form to the Sports Department of the respective State Govt. The application will be countersigned by the Principal Secretary/Secretary in charge of Sports Department of the State Govt.
7. Each State/Union Territory shall get projects in a year based on their population, area and proposals from them. However, no State/UT will be left uncovered over a period of three years.
8. The USIS scheme was converged with Member of Parliament Local Area Development (MPLAD) scheme with effect from March, 2012. As a result of this, if a Member of Parliament contributes at least 50% of the grant admissible for a project under this scheme, the balance will be made from the budget provision of this scheme for two additional projects. The Member of Parliament may contribute from his MPLADS funds for creation of capital assets as well as durable assets like sports equipment etc., as admissible under MPLAD Scheme.
9. The eligible entities, mentioned in Para 5 above, shall forward the proposals in the form of a Detailed Project Report (DPR) which will contain the following details:-
- (i) Application in the prescribed format (enclosed as Annexure 1).
 - (ii) Estimates of cost
 - (iii) Drawing and design.
 - (iv) The proposal shall be as per the specifications mentioned in Annexure 2.
 - (v) Confirmation that the land on which the project is proposed to be executed belongs to the grantee (State Govt. etc.) and free from all encumbrances.
 - (vi) The land mentioned in Para 9 (v) above is a developed land and ready for execution of the project.
 - (vii) Confirmation to the effect that the cost of the project over and above the grant admissible under this scheme shall be borne by the grantee.
 - (viii) The capital asset created from the grant released under the scheme shall be maintained by the grantee. The DPR shall contain a road map regarding the methodology proposed to be adopted by the grantee for maintaining the asset. For example, details like engagement of coach/trainer, conducting tournament/ competition, allowing the local populace to utilize the sports facilities available, levying a nominal entrance fee etc. may be indicated.
10. The proposal received from the eligible entity will be examined in this Ministry in consultation with Sports Authority of India. Thereafter, the proposal will be placed before the National Executive Committee for consideration. The constitution of the National Executive Committee is as follows:-

1.	Secretary (Sports)	Chairperson
2.	Financial Adviser, Ministry of Youth Affairs & Sports	Member
3.	Director General, Sports Authority of India (DG, SAI)	Member
4.	Joint Secretary in-charge	Member
5.	Two sportspersons (one man and one woman) to be nominated by the Chairperson	Members
6.	Deputy Secretary /Director (Youth Affairs & Sports) in charge of the scheme	Member Secretary

11. The recommendations of the National Executive Committee will be placed before General Council. The constitution of the General Council is as follows:-

1.	Minister, Youth Affairs & Sports	Chairperson
2.	Secretary, Sports, Ministry of Youth Affairs & Sports	Vice-Chairperson
3.	Director General, Sports Authority of India	Member
4.	Financial Adviser, Youth Affairs & Sports	Member
5.	Representatives from two National Sports Federations	Member
6.	Chief Secretary/Principal Secretary (Sports)/Secretary (Sports) to be nominated by the Chairperson	Member
7.	Two leading sportspersons (one man and one woman) to be nominated by the Chairperson	Members
8.	Joint Secretary in charge and Mission Director	Member Secretary

12. After the approval of the General Council (GC), formal sanction orders will be issued. The following terms & conditions shall be agreed to by the grantee before release of payment:-

- (i) The land on which the project is proposed to be executed shall belong to Govt. (the grantee) and free from all encumbrances.
- (ii) The grant amount should be utilized only for the purpose for which it is sanctioned and the unspent balance of grant, if any, shall be refunded by the grantee immediately after completion of the project.
- (iii) The excess amount, if incurred, over and above the grant released by the Govt. of India shall be borne by the grantee only. In other words, no additional grant over and above the admissible grant would be given.

- (iv) Assets acquired, wholly or substantially, out of Government grant, except those declared obsolete and unserviceable or condemned in accordance with the procedure laid down in the General Financial Rules (GFRs), shall not be disposed off without obtaining the prior approval of the Ministry of Youth Affairs & Sports (MYAS). (Department of Sports).
- (v) The grantee shall ensure that the interests of Scheduled Castes and Scheduled Tribes are protected, not only at the time of execution of the project, but also at the time of utilization of the sports facility, created out of the grant released by the Department of Sports, Ministry of Youth Affairs & Sports.
- (vi) The accounts of the grantee shall be maintained in accordance with the provisions contained in GFRs, 2005 as may be amended from time to time. The accounts of the grantee shall be open to inspection by the audit, both by Comptroller & Auditor General of India under the provisions of the CAG (DPC) Act, 1971 and internal audit by the Principal Accounts Office of the Ministry of Youth Affairs & Sports, whenever the grantee is called upon to do so.
- (vii) A progress report in respect of the project being executed, for which grant has been released shall be forwarded to the Department of Sports, Ministry of Youth Affairs & Sports, every six months from the start of the work.
- (viii) The grantee shall submit a certificate of utilization of the non-recurring grant for the purpose for which it was sanctioned in Form GFR 19-A (copy enclosed as Annexure 3). The utilization certificate shall be submitted within 12 months of the closure of the Financial Year in which funds were released. For example, if funds were released during the financial year 2016-17, the funds shall be utilized and Utilization Certificate (UC) shall be submitted latest by 31.03.2018.
- (ix) The utilization certificate shall also disclose whether the specified, quantified and qualitative targets that should have been reached against the amount utilized, were in fact reached, and if not, the reasons therefor.
- (x) The grantee shall not divert the grant and entrust execution of the scheme or work concerned to another institution or organization and shall abide by the terms & conditions of the grant. If the grantee fails to utilize the grant for the purpose for which the same has been sanctioned, the grantee will be required to refund the amount of grant with interest thereon @ 10% per annum.
- (xi) The grant is further subject to the conditions laid down in the GFRs, 2005 as may be amended from time to time.
- (xii) The grantee shall also certify that it has not obtained or applied for grant for the same purpose of activity from any other Ministry or Department of the Government of India or any other Non-Governmental Organization (NGO) or voluntary organization.
- (xiii) The grantee will also submit photographs of the sports infrastructure created, after its completion.

- (xiv) The grantee shall ensure that the sports infrastructure project is constructed by CPWD or State PWD or Central or State PSU.
- (xv) The fact that the project is financed by the Ministry of Youth Affairs & Sports, Government of India shall be prominently highlighted and displayed, while inviting people and holding functions/programmes/events etc.
- (xvi) The grantee shall ensure that the sports infrastructure project is constructed in accordance with the specifications given in the scheme of assistance for creation of Urban Sports Infrastructure.
- (xvii) A monitoring committee may be constituted to watch the progress of the project. The constitution of the monitoring committee shall be as follows:-
 - (a) Secretary (Sports)/ Joint Secretary of the State/ Registrar/ Dean of University as the case may be – Chairman.
 - (b) Representative from Ministry of Youth Affairs & Sports – Member
 - (c) Representative from Sports Authority of India – Member
 - (d) Engineer In-Charge of the Project – Member
 - (e) Any other person the chairman may like to co-opt.
- (xviii) The grantee shall enter into a Memorandum of Understanding (MoU) with the Sports Authority of India (SAI), as per the model format prescribed as Annexure 4.
- (xix) The asset generated from out of this grant shall be maintained by the grantee at his expense.
- (xx) When a sports facility is created in a school or college or university, the grantee shall permit the use of this sports facility by everyone from the general public and not restrict the same only to the students of the respective institution.

13. All the past cases where projects were sanctioned under the erstwhile USIS, will NOT be re-opened in the light of these guidelines.

14. However, all the project proposals which were received as per the erstwhile USIS, but yet to be sanctioned, will be considered as per these new guidelines.

KHELO INDIA- SPORTS INFRASTRUCTUREApplication

S. No.	Details	
1.	Name of applicant	
2.	Postal Address	
3.	Phone number, Fax No. and E-mail	
4.	Name of the Project	
5.	Location where the Project is proposed to be executed	
6.	Area of Land	
7.	Land ownership – owned / leased (The title of the land should be clear and free from all encumbrances). Forest land may not be selected.	
8.	Sports facilities to be created in case the application is for construction of multi-purpose indoor hall	
9.	Estimated cost of the Project	
10.	Centre's share out of S. No. 9 above	
11.	How the difference, if any, between S. No. 9 and S. No. 10 will be met	
12.	Details of existing sports facilities, if any, within the area of Urban Agglomeration or Municipal limits from the proposed site mentioned in S. No. 5 above	
13.	Justification for the proposal	
14.	Time required for completion of the project	

Authorized Signatory
Name & Designation
(with official stamp)

/Countersigned/

Principal Secretary/Secretary
In charge Sports Department
(Name :.....)
(with official stamp)

CERTIFICATE

1. Certified that the land on which the project is proposed to be executed is readily available for commencement of work and is free from all encumbrances.
2. We undertake that the cost of the project over and above the grant admissible under Khelo India Scheme shall be borne by the State/University.
3. We undertake that the Memorandum of Understanding (MoU) prescribed in Annexure 4 of Khelo India Scheme shall be signed by the authorized signatory of the State/University and that of Sports Authority of India.
4. We undertake that the sports facilities, once created, shall be allowed to be used by general public free of cost or on payment of a nominal fee.
5. We undertake that the maintenance of the assets created shall be looked after by the State/University at their expense.

Authorized Signatory
Name & Designation
(with official stamp)

/Countersigned/

Principal Secretary/Secretary
In charge Sports Department
(Name :.....)
(with official stamp)

Note: 1. If the proposal is forwarded by State Govt., the Application and Certificate shall be signed by Director and countersigned by Principal Secretary/Secretary of Department of Sports.

2. If the proposal is forwarded by Sports Council/Authority, the Application and Certificate shall be signed by the Secretary of the Council/Authority and countersigned by Principal Secretary/Secretary of Department of Sports.

3. If the proposal is forwarded by a School /College/ University, the Application and Certificate shall be signed by the Principal / Vice - Chancellor respectively and countersigned by the Principal Secretary/Secretary of Department of Sports of the respective State Govt.

4. If the proposal is forwarded by a Local Body / Sports Control Board, the Application and Certificate shall be signed by the Commissioner / Secretary in charge respectively and countersigned by the Principal Secretary/Secretary of Department of Sports of the respective State Govt.

Brief specification in respect of Sports facilities provided under Khelo India Scheme.

S. No.	Name of field of play	Brief specifications
1.	Synthetic Athletic Track	<ol style="list-style-type: none"> 1. International standard size IAAF approved with Class II certification synthetic athletic field complete including foundation, sub base & water hydrants at regular intervals. 2. No. of lanes – 8. 3. Change room for boys & girls with toilet block 4. Facility for Hammer throw, Javelin throw, discus throw & Short put 5. Facility for High jump 6. Facility for Pole vault, Long jump & Triple jump on both sides 7. Facility for steeple chase track with water jump 8. RCC drain with CC cover 9. Handbook on field of play and specifications for Sports Infrastructure at SAI Centres may be referred for guidance. (The Soft copy of the Handbook is available on SAI website.)
2.	Synthetic Hockey field	<ol style="list-style-type: none"> 1. International standard size FIH approved with certification synthetic hockey field including foundation & sub base 2. Enclosures for judges/players 3. Water sprinkler system 4. Mild steel chain link fencing 5. Tube well – 1 No. 6. RCC sump of 60,000 ltr. Water capacity 7. CC Paver blocks of M-35 grade, 50mm thick all around 8. Change rooms for boys & girls with toilet block 9. RCC drain with plastic coated steel covers 10. Pump room construction including electrical works, i.e. 2 No. motors of 40 H.P. & electrical panels complete 11. Foot wash trough 12. Handbook on field of play and specifications for Sports Infrastructure at SAI Centres may be referred for guidance. (The Soft copy of the Handbook is available on SAI website.)

ANNEXURE 2 (Contd....)

3.	Synthetic turf Football ground	<ol style="list-style-type: none"> 1. International standard size FIFA approved synthetic Football ground including sub base. 2. Mild steel chain link fencing 3. CC paver block footpath all around 4. Change room for boys & girls with toilet block 5. RCC drain with CI grating 6. Handbook on field of play and specifications for Sports Infrastructure at SAI Centres may be referred for guidance. (The Soft copy of the Handbook is available on SAI website.)
4.	Multipurpose Hall of size 60M x 40M	<ol style="list-style-type: none"> 1. Imported maple wood flooring, brick walls Standard steel roof, truss frames covered with pre-coated galvanized iron profile sheets, height 12.5M, lighting, Cat walk 2. Change room for boys & girls with toilet block. 3. Handbook on field of play and specifications for Sports Infrastructure at SAI Centres may be referred for guidance. (The Soft copy of the Handbook is available on SAI website.)
5.	Swimming Pool	<ol style="list-style-type: none"> 1. Standard size Swimming Pool 50 mtr x 21 mtr minimum depth of 1 to 1.35 mtr. 2. No. of lanes – 8 3. Lane ropes extending to full length of the course. Colour as per FINA rules. 4. Starting Platform of surface area 0.5 mtr x 0.5 mtr. The height of platform shall be 0.5 to 0.75 mtr. 5. Filtration Plant and room. 6. Drainage/Gutters, necessary electrical & water supply services to be provided. 7. Change room for Boys & Girls with locker facility 8. Store Room & Reception Room. 9. Handbook on field of play and specifications for Sports Infrastructure at SAI Centres may be referred for guidance. (The Soft copy of the Handbook is available on SAI website.)

GFR 19-A
[See Rule 212 (I)]

Form of Utilization Certificate

S. No.	Letter No. and Date	Amount (Rs.)	Certified that out of Rs of grants- in-aid sanctioned during the year in favour of under this Ministry/Department Letter No. given in the margin and Rs. on account of unspent balance of the previous year, a sum of Rs..... has been utilized for the purpose of for which it was sanctioned and that the balance of Rs. remaining unutilized at the end of the year has been surrendered to Government (Vide No..... dated.....)/will be adjusted towards the grants-in-aid payable during the next year.....
Total			

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised

1. Vouchers and Book of Accounts:
2. Measurement Book:
3. Grant in-at/Loan Register;
4. Expenditure Register;
- 5.
- 6.

Signature.....
Name.....
Designation:.....
Date.....

Countersigned

Signature.....
Name.....
Designation:.....
Date.....

MEMORADUM OF UNDERSTANDING

THIS AGREEMENT is made and entered into on this day, the ----- between the Regional Office of Sports Authority of India (SAI) having its Office at ----- (hereinafter called the "FIRST PARTY") and the Beneficiary State/UT/organisation (hereinafter called the "SECOND PARTY").

2. WHEREAS SAI is implementing a number of Sports Promotion Schemes in the country, viz., SAI Training Centre Scheme, Special Area Games Scheme, National Sports Talent Contest Scheme, Army Boys Sports Company Scheme and Centre of Excellence Scheme.

AND WHEREAS the SECOND PARTY have availed central grant for creation of Sports training facilities at _____ as detailed in Appendix -A.

And WHEREAS the SECOND PARTY has agreed to make available the above sports facilities to the FIRST PARTY on time sharing basis to train the latter's trainees and for holding sports competitions/National Coaching Camps on long term basis for a minimum period of 10 years (which may be extended on mutual agreement).

AND WHEREAS the SECOND PARTY has agreed that the decision to make available such properties for the purpose of the agreement, shall not be revoked by the SECOND PARTY, without the consent of the FIRST PARTY.

AND WHEREAS further the SECOND PARTY will take full responsibility, in meeting recurring expenses towards the maintenance and repair of the facilities created and handed over.

3. NOW BY THESE PRESENTS, it is hereby agreed by and among the parties as under:

- (i) In pursuance of this agreement the "SECOND PARTY" does hereby place at the disposal of the "FIRST PARTY" ALL THE SAID FACILITIES including the use of hostel facilities, if available, for holding inter-SAI and other competitions, national coaching camps and imparting training to its trainees free of charge.
- (ii) After the said building/playgrounds are placed at the disposal of the "FIRST PARTY, it will be the responsibility of the SECOND PARTY to maintain the said premises/Play Field etc. The Second Party will be fully responsible for the recurring expenditure of maintenance of synthetic playing surface e.g. watering, provision of electricity, manpower & operation of sprinklers & other allied maintenance works, which also includes payment of property Taxes, Local Taxes etc.

- (iii) FIRST PARTY, i.e. SAI will give at least one month's advance notice period to SECOND PARTY if a National Camp is to be scheduled in this Centre. Both the parties, i.e., first and second parties shall use the sports facility on mutually agreed time-sharing basis so that optimum utilization of the Sports facility is ensured.
- (iv) Both parties will be entitled to hold all important sports events or related functions at the premises provided that it does not interfere with the training programme mutually agreed to. However, it is clarified that, under no circumstances any non-sports event will be permitted within the premises.
- (v) Initially the agreement between two parties will be for a period of 10 years from the date of execution of this agreement which may be extended on mutual agreement.
- (vi) In the event of any dispute or difference arising out of or in any way relating to or concerning all these presents, the same shall be referred to the Secretary, Ministry of Youth Affairs & Sports, Government of India for arbitration. The award of the Arbitrator shall be final and binding on the parties to these presents. The arbitration procedure shall be in accordance with the provision of Arbitration Act, as applicable at that time. All disputes shall be subject to the jurisdiction of Delhi Courts only and exclusively.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE FULLY EXECUTED AS ON THE DAY AND YEAR FIRST ABOVE WRITTEN.

FIRST PARTY

SECOND PARTY

Regional Director/Director In-charge

Authorized Signatory

SAI, ----- Centre, ----- (Place)

Witnesses

1.

2.

Appendix "A" to ANNEXURE 4

Details of sports infrastructure facilities/projects created by second party with Central assistance
